

Custodial Operations Policy and Procedures

8.6 Live entertainment for inmates

Policy summary

The type and content of entertainment offered to inmates should be consistent with general community standards and not be open to public criticism.

Access to entertainment is a privilege which may be withdrawn as a result of a breach of correctional centre discipline.

Management of Public Correctional Centres Service Specifications

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| Service specification | Decency and respect |
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Scope

This section applies to all correctional centres and other facilities administered by or on behalf of Corrective Services NSW (CSNSW) and all CSNSW employees.

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1 Live entertainment for inmates

1.1 Policy

Entertainment offered to inmates should be consistent with general community standards and not be open to public criticism. CSNSW staff responsible for arranging inmate entertainment must be mindful that inmate entertainment should meet public expectations before putting any proposal to the Governor for approval.

In assessing any request for inmate entertainment, the Governor and the respective Custodial Director (CD) should ensure that any approval would meet public and CSNSW expectations.

Inmates may be provided live entertainment as part of an approved activity i.e. for cultural or social activities such as National Aboriginal and Islanders Day Observance Committee (NAIDOC) and child/parent activity days (**refer to COPP section 11.5 Aboriginal cultural events**).

All forms of live entertainment must be approved by a Custodial Director in advance of the performance date. Arrangements to engage live performers should be made only after approval has been given.

The Custodial Director need only give their approval for a particular entertainer once. Thereafter, the Governor may approve subsequent performances by the same group or individual.

Performers and their support personnel are subject to the same security requirements as any contractor entering a correctional centre (**refer to COPP section 10.3 Visits program, service and training deliverers**).

Activities officers or authorised officers should develop and maintain a record of all inmate entertainment occurring within their centres. Yearly returns may be required for the CSNSW annual report.

1.2 Procedures

| | Procedure | Responsibility |
|----|---|---------------------------------------|
| 1. | Submit a request to the Governor for inmate entertainment supplying as much detail as possible. | Correctional officer/ OS&P officer |
| 2. | Refer the application to the relevant Custodial Director for approval if the request is supported. | Governor |
| 3. | Ensure that each performer and any other attendee completes all sections of the <i>Criminal Record Inquiry (CRI)</i> form, if approved. | Activities/Authorised officer |
| 4. | Ensure that each person who completes a CRI has photographic identification that is photocopied and retained with the form. | Activities/Authorised officer |

| | Procedure | Responsibility |
|----|--|-------------------------------|
| 5. | Ensure the form is witnessed with your: <ul style="list-style-type: none"> signature full name serial number. | Activities/Authorised officer |
| 6. | Forward the CRI form with copies of identification to CIG at email address: CIGINTEL@dcj.nsw.gov.au . | Activities/Authorised officer |

2 Quick links

- [Related COPP](#)
- [Forms and annexures](#)
- [Related documents](#)

3 Definitions

| | |
|--------------------|---|
| Authorised officer | The officer authorised by the Governor to perform the functions prescribed as part of the Custodial Operations Policy and Procedures. |
| CD | Custodial Director |
| CIG | Corrections Intelligence Group |
| COPP | Custodial Operations Policy and Procedures |
| CRI | Criminal Record Inquiry |
| CSNSW | Corrective Services NSW |
| NAIDOC | National Aboriginal and Islanders Day Observance Committee |

4 Document information

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| Business Centre: | Custodial Operations | |
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| 1.0 | | Initial publication (<i>Replaces section 5.8 of the superseded Operations and Procedures Manual</i>). |
| 1.1 | 12/03/20 | General formatting update and improvements |
| 1.2 | 18/08/23 | Updates in line with CSNSW restructure: renaming of Director of Custodial Operations to Custodial Director (CD). |