

EST

Updating your income details.

CSA 1670.04.09

You can submit this form online.

Purpose of this form

You can complete this form if you need to provide an estimate of your income. Reasons you might need to do this include:

1. Your current income is at least 15 per cent less than the income used in your Child Support Assessment. Your current assessment must be based on either a taxable income provided by the ATO, or on details you have supplied to CSA about your taxable income.
2. You have already lodged an estimate for this child support period more than two months ago and this new estimate is for a different amount.

Important: An estimate can be applied only from the date you supply your estimate to CSA. You can ask CSA to apply your estimate to a future period if a new child support period is due to begin.

Note: If it has been less than two months since you lodged an estimate, you still need to notify CSA within 14 days of any income changes.

Please read the Notes on the last page before you complete this form so you can determine if you are eligible to provide an estimate.

Notes

Is my estimate automatically accepted?

CSA can refuse an estimate if we have information that indicates your actual income is likely to be more than your estimate. We will contact you if we are considering refusing your estimate.

In some circumstances, you will not be able to ask CSA to accept your estimate. If you have not lodged your last tax return or supplied CSA with your income details for the last tax year, CSA cannot accept your estimate. An Agreement, Court Order, or CSA Change of Assessment decision can also prevent or stop you from being eligible to lodge an estimate if it:

- varies the annual rate of child support payable in your child support case by setting that annual rate; or
- varies your adjustable taxable income, or your child support income, by setting that adjusted taxable income or child support income.

What happens if I underestimate my income?

At the end of your child support period and your estimate period, CSA is required to verify the accuracy of your estimate. We may conduct our own investigations, including asking you to provide proof of your income.

If CSA determines that you have under-estimated your income, we must recalculate your child support assessment based on your actual income. This will create arrears that you will be required to pay. A penalty will also be applied to any additional child support payable if your actual income is at least 10 per cent higher than your estimate.

If you have over-estimated your income, we cannot backdate and reduce your assessment to reflect your lower income. Customers are responsible for contacting CSA to update income details when changes occur.

1. What are your personal details?Title Mr Mrs Miss Ms OtherFamily name First given name Other given name Date of birth (dd/mm/yyyy)Postal Address State State Postcode Home Phone Work Phone Mobile Phone Email **2. What is your child support case number that this estimate will apply to?****3. What is your child support reference number?**

(as shown on your CSA letters)

Please note: If you have more than one child support case, your cases might have different child support periods. In this instance you will need to complete one form for each case that you would like an estimate to apply.

4. What period will your estimate apply to?When choosing the **start date** for your estimate, you have two options:

1. Today's date, or
2. The start date of your next child support period.

The **end date** for your estimate will be the date 15 months after the start of your child support period.

Please write the start and end date for your estimate.

Start date (dd/mm/yyyy)End date (dd/mm/yyyy)This is your **estimate period**.

5. Is your estimate period longer than 12 months?

No Yes

Please note: Your estimate will be applied until the end of the child support period whichever option you choose.

6. What is your estimated income?

Please complete either column 1 or 2 of the table to calculate your estimated income.

	COLUMN 1 The entire estimate period	COLUMN 2 12 month period only
	\$	\$
A Your estimated income for tax purposes: (Include your total income from salary or wages/taxable Centrelink and Social Security payments and other government pensions, allowances and benefits/taxable amounts of eligible termination payments/interest and dividends/income from businesses, partnerships and trusts/property rental income.)	\$	\$
B Your estimated deductions for tax purposes: (Includes such items as work related expenses/business expenses/gifts or donations/rental property deductions.)	\$	\$
C Your estimated taxable income (A – B)	\$	\$
D Your estimated target foreign income	\$	\$
E Your estimated net investment losses (see Item J below)	\$	\$
F Your estimated reportable fringe benefits	\$	\$
G Reportable superannuation contributions	\$	\$
H Total of tax free pensions and benefits	\$	\$
I Your total estimated income (C + D + E + F + G)	\$	\$

J Calculation of your rental income details, if any:

Rental interest deductions	\$
Other rental deductions	\$
Special building write-off	\$
Total deductions and write-offs	\$
Rental income	\$
Minus total deductions and write-offs	\$
Equals Rental property loss	\$

7. What is your year to date (YTD) income?

Your YTD income is what you earned from the start of this tax year up to the day before your estimate. CSA may use this information when your estimate is later reviewed or reconciled.

8. Why has your income changed?

What date did this change occur?

_____ (dd/mm/yyyy)

9. Statement**I elect:**

- to seek use of the above estimate of my taxable income and other component amounts as my child support income amount for the period specified above.

I understand that:

- this income estimate will replace any previous income estimate I have made for this child support period.
- the penalty for deliberately giving false and misleading information in accordance with the *Child Support (Assessment) Act 1989* is, upon conviction, imprisonment for up to six months.

Date: Mon Jun 7 9:31:28 AM 201

CSA cannot guarantee the security of personal information sent via internet.

Submit

Clear all

Additional Information

Where do I send supporting documentation?

Please send this form to the address shown on your CSA letters, or to your nearest CSA office:

NSW/ACT:

GPO Box 9815
Sydney 2001

Fax: 1300 721 055

WA

GPO Box 9815
Perth 6848

Fax: 1300 105 310

VIC/TAS

GPO Box 9815
Melbourne 3001

Fax: 1300 309 949

SA/NT

GPO Box 9815
Adelaide 5001

Fax: 1300 113 871

Qld:

GPO Box 9815
Brisbane 4001

Fax: 1300 795 437

International cases:

GPO Box 480
Hobart 7001

Fax: 1300 113 858

Where can I find more information?

If you need more information, or you would like help to complete this form, please phone us on **131 272***. You can also read more about CSA and your options in our fact sheets available on the CSA website at <https://www.csa.gov.au/index.aspx>

What about customer privacy?

The information requested by CSA is needed for child support purposes and is required by child support law. We don't pass your personal information on to the other parent, unless this is required by law or necessary to make a decision that would affect the other parent.