



Australian Government
Child Support Agency

Application to reduce minimum assessment to nil (All other parents)

Before completing this form:

Note to parents of children who live in Western Australia

If a child and the receiving parent live in Western Australia (WA), and the parents were NOT married (i.e. parents who never married, or children who were born after their parents divorced) then different rules may apply. This is expected to change when the Western Australian Parliament adopts the Australian Government legislation containing the most recent changes to the Child Support Scheme. For more information, contact CSA on **131 272**.

Does this apply to you? If it doesn't apply, you should continue using this form. If it does apply, you should NOT complete this form and go back to the CSA website and download the form:

Application to reduce minimum assessment to nil (WA parents)



Application to reduce minimum assessment to nil

Purpose of this form

You can complete this form to request that your assessment be reduced to nil if:

1. You are assessed to pay the minimum annual rate during all or part of a child support period; and
2. You are applying for your assessment to be reduced to nil for all or part of a child support period for which you are assessed to pay the minimum annual rate; and
3. Your application applies to a minimum period of 2 months; and
4. Your total income for the period of your application will be less than the minimum assessment amount for that period.

If your assessment is based on a court order or an agreement, you may not be able to apply. Please contact CSA if you think this might apply to you.

- ① You can complete this form over the phone. Simply call **131 272*** between 8.30am and 4.45pm. Interpreters are available on **131 450***. Customers are offered a receipt number at the end of each phone call with Child Support Agency (CSA), as part of our customer service guarantee.

This form is available online at www.csa.gov.au

☒ Tick where applicable. Please write clearly in BLOCK LETTERS.

1 What are your personal details?

Title Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Family name

First given name

Other given names

Date of birth

Postal address

Home phone

Work phone

Mobile phone

Email

2 What is your child support reference number?

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(as shown on your CSA letters)

3 For what period are you applying for your assessment to be reduced to nil?

 / / to / /

4 What are your income details?

To complete the following income table, you will need to:

- Provide all income details for the nominated period for which you are making the application. 'Income' is not restricted to taxable income and includes:
 - any money received, earned or derived for personal use or benefit, or
 - any periodic payment by way of gift or allowance.

Please note that some incomes are excluded. You do not need to quote the following types of income:

- basic prisoner allowance for personal items and basic expenses. (Prisoner allowance does not include payments for work or study-these payments must be included as income in the table over page.)
- disability support pensions, pensions paid to veterans who are totally and permanently incapacitated and Special Rate Disability Pension for veterans, where at least 85% of the pension is paid to another person for the provision of ongoing care to the pension recipient.

Question continued from previous page.

INCOME TYPE	INCOME
	\$
Salary or wages (including allowances)	
Termination payments (including superannuation payments)	
Interest and dividends	
Business	
Trust distribution	
Partnership distribution	
Rental	
Sale of property	
Compensation or rehabilitation payments (including lump-sum payments)	
Centrelink payments, or any other government pension, allowance or benefit including superannuation payments	
Periodical payments by way of gift	
Any other income	



Please attach any additional information.

5 Statement

I declare that:

- the information provided in this form is complete and correct.

I understand that:

- giving false or misleading information is a serious offence.

Your signature

Date

/ /

Additional information

Where do I send this form?

Please send this form to the address shown on your CSA letters, or to your nearest CSA office:

NSW/ACT:	GPO Box 9815	Sydney	2001
WA:	GPO Box 9815	Perth	6848
Vic/Tas:	GPO Box 9815	Melbourne	3001
SA/NT:	GPO Box 9815	Adelaide	5001
Qld:	GPO Box 9815	Brisbane	4001
International cases:	GPO Box 480	Hobart	7001

Where can I find more information?

If you need more information, or you would like help to complete this form, please phone us on **131 272***. You can also read more about CSA and your options in our fact sheets available on the CSA website at www.csa.gov.au

What about customer privacy?

The information requested by CSA is needed for child support purposes and is required by child support law. We don't pass your personal information on to the other parent, unless this is required by law or necessary to make a decision that would affect the other parent. Some information may be passed to Centrelink, the Australian Taxation Office, the Family Assistance Office or the Social Security Appeals Tribunal. CSA may provide your contact details to people contracted by us to deliver services to separated parents, or to carry out research to help improve our services. You are not obliged to participate in any programs or research.

Our guidelines on privacy are in accordance with the *Privacy Act 1988*. For more information about how we treat your personal information, see the Guide on the CSA's website at www.csa.gov.au For more information about the Privacy Act and privacy generally, see the Privacy Commissioner's website at www.privacy.gov.au

What if I have a complaint?

Step One: Contact CSA and speak to your Customer Service Officer who will try to solve the problem.

Step Two: If you are not satisfied with the outcome, ask to speak to their manager.

Step Three: If you are still not satisfied, call CSA's Complaints Service on **132 919*** and speak to a complaints officer.

If you feel that CSA has been unable to successfully resolve your complaint, you can escalate your concerns by contacting the Commonwealth Ombudsman.

How can I report suspected fraud?

If you have information about someone who is misusing government services, please phone the Australian Government Services Tip-off Line on **131 524***. The tip-off line allows you to confidentially report fraud against Centrelink, Medicare, the Pharmaceutical Benefits Scheme, or Child Support Agency.

***Call charges apply.**

Are you online?

Sign up to CSAonline: www.csa.gov.au