

RAF Representative Authority

CSA 3042.05.08

You can complete this form on your screen, print, and then send a signed copy to the address shown on your CSA letters, or to your [nearest CSA office](#).


Note: You can end this authority at any time over the phone, in writing, or in person.

Purpose of this form

You can complete this form if you would like to permit another person or organisation to enquire or act on your behalf when dealing with the Child Support Agency (CSA). The person you nominate can be anyone above the age of 18 such as a relative, a friend or an employer. This form allows you to limit the details your representative can access and discuss about your case. You can also specify the date this authorisation will expire. Your representative will be able to make enquiries and provide information on your behalf, but they will not be able to sign documents and negotiate for you.

If your solicitor or Power of Attorney is acting for you in relation to child support, they can represent you in more complex matters.

You can send or fax CSA a copy of their authority. You do not need to complete this form for them.

 If you need help to complete this form, please phone us between 8.30am and 4.45pm on **131 272***

Please ensure that you and your representative sign this form.

1. What are your personal details?

Title Mr Mrs Miss Ms Other

Family name

First given name

Other given name

Date of birth (dd/mm/yyyy)

Postal Address

State

State

Postcode

Home Phone

Work Phone

Mobile Phone

Email

2. What is your Child Support Reference Number?

(Please provide your Child Support Reference Number as shown in the letters sent by the Child Support Agency)

3. What are your representative's details?

Title Mr Mrs Miss Ms Other

Family name

First given name

Other given name

Date of birth (dd/mm/yyyy)

Postal Address

State

State

Postcode

Home Phone

Work Phone

Mobile Phone

Email

4. What is your representative's relationship with you?

eg. father, mother, friend, employer, etc.

5. Is there any information you do not want CSA to discuss with your representative?

No ***Go to [Question 6.](#)***

Yes Please specify.

6. Do you want this authority to end on a set date?

No ***Go to [next question.](#)***

Yes Please state the end date.

(dd/mm/yyyy)

7. Statement

Section 159A(1) of the Child Support (Assessment) Act 1989 provides that a person commits an offence if the person makes a statement to a CSA officer that is false or misleading in a material particular. Penalty: fine not exceeding \$2000.

I declare I have read and understood the information provided including the terms of revocation of this authority.

Your signature

Date

 (dd/mm/yyyy)

I declare that I have read the above and undertake to act as representative for the person named.

Your representative's signature

Date

 (dd/mm/yyyy)

Date: Mon Jun 7 9:33:29 AM 201

Print

Clear all

Additional Information

Where do I send supporting documentation?

Please send this form to the address shown on your CSA letters, or to your nearest CSA office:

NSW/ACT:

GPO Box 9815
Sydney 2001

Fax: 1300 721 055

WA

GPO Box 9815
Perth 6848

Fax: 1300 105 310

VIC/TAS

GPO Box 9815
Melbourne 3001

Fax: 1300 309 949

SA/NT

GPO Box 9815
Adelaide 5001

Fax: 1300 113 871

Qld:

GPO Box 9815
Brisbane 4001

Fax: 1300 795 437

International cases:

GPO Box 480
Hobart 7001

Fax: 1300 113 858

Where can I find more information?

If you need more information, or you would like help to complete this form, please phone us on **131 272***. You can also read more about CSA and your options in our fact sheets available on the CSA website at <https://www.csa.gov.au/index.aspx>

What about customer privacy?

The information requested by CSA is needed for child support purposes and is required by child support law. We don't pass your personal information on to the other parent, unless this is required by law or necessary to make a decision that would affect the other parent.