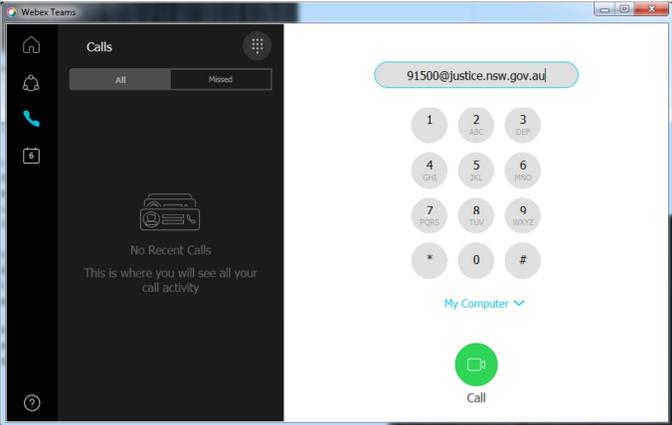
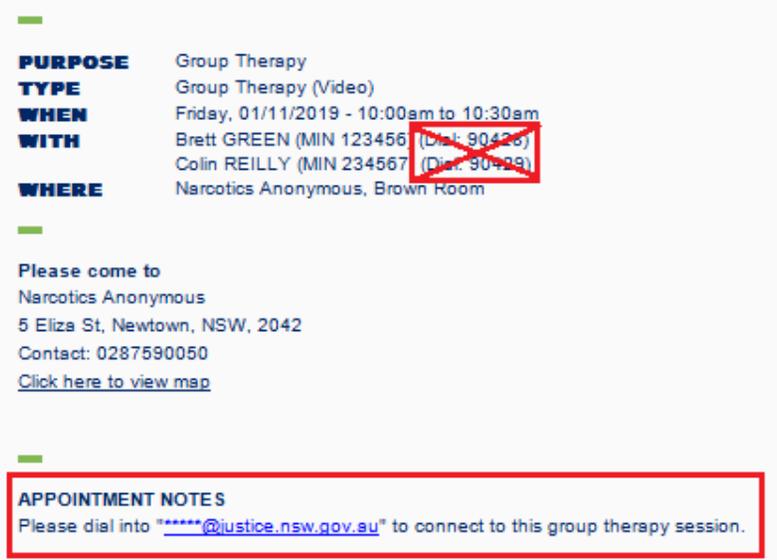


JUST Connect and Video Conferencing

Download and use of Webex Teams to conduct JUST Connect video appointments – Narcotics Anonymous

Step	Action – Conducting an appointment using Webex Teams
	<p>Please be advised: The use of Webex teams to conduct video conference appointments with persons located within a Correctional Centre is restricted to users with a full JUST Connect account.</p> <p>Professionals seeking to conduct a video appointment without full access to JUST Connect will be required to complete a booking request form and attend a location on that form to conduct their appointment.</p>
1	<p>Download and install Webex http://www.webex.com/downloads/ or by Downloading Cisco Webex Teams from either Apple or Google Store. Follow all prompts to install.</p> <p>The Webex site should detect the operating system you are using and provide an appropriate download link.</p>
2	<p>Open Webex Teams and follow the prompts as required to create your Webex Teams account. Your Webex Teams account is <u>not</u> linked to your JUST Connect account.</p>
3	<p>After installing Webex Teams test your connection. To do this call 91500@justice.nsw.gov.au as per the screen below.</p> 

Step	Action – Conducting an appointment using Webex Teams
4	<p>If you encounter difficulties please contact the Cisco help desk either through the following link: https://help.webex.com/?language=en-us or calling 1800129278</p>
1	<p>You will receive an email on the morning of your appointment booked through JUST Connect.</p>
2a	<p>To dial into the correctional centre type in the 5 digit number located in the appointment notes followed by "@justice.nsw.gov.au"</p> <p>Please ignore any specific dial-in number attached to the individual attendees</p>  <p>PURPOSE Group Therapy TYPE Group Therapy (Video) WHEN Friday, 01/11/2019 - 10:00am to 10:30am WITH Brett GREEN (MIN 123456 (Dist: 90423)) Colin REILLY (MIN 234567 (Dist: 90429)) WHERE Narcotics Anonymous, Brown Room</p> <p>Please come to Narcotics Anonymous 5 Eliza St, Newtown, NSW, 2042 Contact: 0287590050 Click here to view map</p> <p>APPOINTMENT NOTES Please dial into "*****@justice.nsw.gov.au" to connect to this group therapy session.</p>